

Shrewsbury Public Library  
Trustees' Meeting  
February 24, 2004

Chairman George Strom called the February 24<sup>th</sup> meeting of the Shrewsbury Public Library Board of Trustees to order at 7:35.

Trustees Present: Alice Canty  
Barbara Carpenter  
Carol Cullen  
Kevin McKenna  
Rosemary Rennie

Trustees Absent: Joan Barry  
Carl Larson  
Fran Whitney

Bonnie O'Brien, Library Director was in Seattle at the PLA (Public Library Association) meeting.

Approve minutes of Previous meeting –January 27, 2004  
Motion to accept the minutes- rosemary  
Second- Carol  
All in favor

Reading of Correspondence  
No correspondence

Monthly Report of Library Director

Alice had a question with regard to Bonnie's meeting of the Financial Committee of CW/Mars. She asked about the possible options to use to change the member assessment formula. Since Bonnie was not present we will seek clarification at next meeting.

Motion to accept Directors report-Kevin  
Second- Alice  
All in favor

Policy & Personnel Committee  
Head, Children's Services

Bonnie notified Trustees via memo that George Brown, Assistant Director Would be setting up interviews this week with possible candidates for the Head of Children's Services position. She will notify the Policy & Personnel Committee of these interviews. Discussion was held as to the number of candidates. Further discussion was

held in regard to the by-laws under Policy & Personnel Committee. Barbara asked if a change was needed in the By-law since it did not state what would happen after Bonnie Presented her selection to the Committee.

#### Trust/Financial

George moved to accept the monies given by Irene Clason and added to the Shrewsbury Library Memorial Gift Account (Chapter 44, Section 54, Mass. General Laws as amended)

Second Carol

All in Favor

Motion made to use Funds from Cutting Trust and State aid to fund Trustees share of funding for building study- Rosemary

Second- Carol

All in favor

#### Unfinished Business

Fy'05 Operating budget – budget reductions- explanation sheet

Trustees looked at reductions, but did not make decision on.

#### Building Program- Time Line

Motion was made to add the amount of \$14,000.00 to pages 1 and 2 in the section that read fee will be negotiated but will not exceed. - Rosemary

Second- Carol

All in favor

Long Range Planning/Planning for Results George had a question about a phone call he had had from Committee chair- Pete Murphy. Barbara answered as best she could without further information. George and Barbara will pursue the issue.

Checking out without a library card- new Holden bookmark. George read a letter from Alice in this regard. A discussion about the Outreach Van ensued due to Alice's suggestion that the Van deliver inter-library materials. George suggested that we are not selling the idea of the Outreach Van enough and that we should be at the Senior Center more often to get the word out about this service. Kevin suggested that perhaps the Outreach Van was a "white elephant" that should be looked at to determine if it should continue. Kevin did not feel it was an appropriate use of the Van to be delivering inter-library loan materials

#### New Business

Borgartti portraits Jean Borgartti requested that the Library accept the donation of the portraits of her parents- Olive and Spag Borgartti – for use in the Borgartti reading rooms. Alice asked if the family would like to make provisions for the return to the family if the Library no longer wanted the portraits. George asked if we could find out the best conditions for display and the exact condition of the portraits. Jean Borgartti will speak with the artist and get back to the Trustees at a later date.

Legislative Breakfast- Worcester Public Library – Friday, February 27,2004  
George made an announcement about the Breakfast to begin at 8:00 am. He will be attending.

Motion to Adjourn- Carol  
Second – Kevin  
All in favor

Meeting adjourned at 8:35

Submitted by Barbara Carpenter